



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul

REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea is inviting companies to submit quotations for its procurement of lease of venue (accommodations) for the members of the *Teatrong Mulat ng Pilipinas* for an official event of the Embassy, in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas", as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed on **Annex A**.

The last day for the submission of quotations is on Wednesday, 07 August 2024, at 5:00 p.m. Interested suppliers may send their duly signed proposals to **seoulpe@philembassy-seoul.com** and attention it to **Ms. Anna Gabriella E. Guinto**.

For further inquiries, please contact the Philippine Embassy at telephone number (02)788-2100/2101 ext. 142.

The Embassy of the Philippines
Seoul, Republic of South Korea

05 August 2024

**PROCUREMENT OF CONTRACT FOR LEASE OF VENUE (ACCOMMODATIONS) FOR
THE MEMBERS OF THE TEATRONG MULAT NG PILIPINAS FOR AN OFFICIAL
EVENT OF THE EMBASSY**

Terms of Reference

The Embassy of the Philippines intends to engage the services of a reputable Hotel for the lease of venue (accommodations) for the *Teatrong Mulat ng Pilipinas* as part of the program of *Eskwelahan sa Embahada (Part 2: Kulturang Pilipino)* on 10 August 2024 at the Gyeonggi-do Children's Museum.

I. Objective

To lease a suitable venue (accommodations) for the members of the *Teatrong Mulat ng Pilipinas* who will be in Seoul, ROK from 09 to 12 August 2024.

II. Scope of Work

The venue (accommodations) should have the following:

- A. Provision of two (2) standard twin rooms, with two (2) single beds for each room
- B. Breakfast for two (2) persons for each room should be included in the room rate
- C. Should have two (2) rooms each available for the following dates:
 - i. Check-in : 09 August 2024
 - ii. Check-out : 12 August 2024

III. Terms of Payment

Full payment within seven (7) days after fulfillment of contract via bank deposit.