



Embassy of the Republic of the Philippines  
Pasuguan ng Pilipinas  
Seoul

## **REQUEST FOR QUOTATION**

The Philippine Embassy in Seoul, Republic of Korea is inviting companies to submit quotations for its procurement of contract for supply and delivery of mini power banks for official use of the Embassy, in accordance with the “Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas”, as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed on **Annex A**.

The last day for the submission of quotations is on Monday, 26 February 2024, at 5:00 p.m. Interested suppliers may send their duly signed proposals to [seoulpe@philembassy-seoul.com](mailto:seoulpe@philembassy-seoul.com) and attention it to **Ms. Anna Gabriella E. Guinto**.

For further inquiries, please contact the Philippine Embassy at telephone number (02)788-2100/2101 ext. 142.

The Embassy of the Philippines  
Seoul, Republic of South Korea

19 February 2024

**SUPPLY AND DELIVERY OF MINI POWER BANKS  
FOR OFFICIAL USE OF THE EMBASSY**

**TERMS OF REFERENCE**

The Embassy of the Philippines needs procure mini power banks from a qualified and competent Company for souvenir items during the launch of the 75<sup>th</sup> anniversary of the establishment of the diplomatic relations between the Republic of the Philippines and the Republic of Korea on 05 March 2024.

***I. Scope of Work***

The Company shall supply and deliver mini power banks based on technical specifications provided by the Embassy.

***II. Specification***

|                                 |  |
|---------------------------------|--|
| <i>Size</i>                     | Height: 80 mm<br>Width: 45 mm<br>Depth: 26 mm<br><br>Weight: 86 grams (approx.)                              |
| <i>Color</i>                    | White  |
| <i>Battery Capacity</i>         | 5,000 mAh  |
| <i>Built-in Charging Port/s</i> | 8-pin (connected directly to the power bank) and USB C (connected via cable to the power bank) or vice-versa |
| <i>Input Port</i>               | USB-C  |
| <i>Output Port</i>              | USB-C, 8 pin   |

***III. Printing of the 75<sup>th</sup> Commemorative Logo***

The Company shall put the logo, via colored printing, on the mini power bank. The Company shall recommend the ideal size/dimensions of the logo, which shall be approved by the Embassy prior to production.

For reference, below is the design of the logo:



**PHILIPPINES - KOREA**  
1 9 4 9 - 2 0 2 4

**IV. Deliverables**

- A. The Company shall supply and deliver 120 pieces of the portable battery pack to the Embassy **on or before 29 February 2024**.
- B. The delivery location of the portable battery packs is Philippine Embassy, 80 Hoenamu-ro, Yongsan-gu, Seoul 04346.

**V. Terms of Payment**

- A. Payment shall be made through bank transfer within seven (7) working days upon delivery of 120 pieces of mini power banks.