



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul

REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea is inviting companies to submit quotations for its procurement of wines and spirits for official events of the Embassy, in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas", as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed on **Annex A**.

The last day for the submission of quotations is on Saturday, 25 May 2024, at 5:00 p.m. Interested suppliers may send their duly signed proposals to **seoulpe@philembassy-seoul.com** and attention it to **Ms. Anna Gabriella E. Guinto**.

For further inquiries, please contact the Philippine Embassy at telephone number (02)788-2100/2101 ext. 142.

The Embassy of the Philippines
Seoul, Republic of South Korea

22 May 2024

PROCUREMENT OF WINES AND SPIRITS FOR OFFICIAL EVENTS OF THE EMBASSY

Terms of Reference

The Philippine Embassy intends to procure wines and spirits from a reputable Company to be served during official events of the Embassy.

I. Specification

The Embassy shall procure at least thirty (30) pieces of each of the listed wines and spirits with the following specifications:

No.	Type of Wine / Spirit	Description	Volume per bottle
1	Red Wine	Semi Sweet, 10 to 12% alcohol content	750ml
2	Sparkling White Wine / Moscato d'Asti	5 to 7% alcohol content	750ml
3	White Wine / Riesling	8 to 10% alcohol content	750ml

II. Deliverables

- a. The Company shall supply and deliver at least thirty (30) bottles each of listed wines from nos. 1 to 3
- b. The target delivery date is on the week of 03 June 2024
- c. The delivery location of the wines and spirits is Philippine Embassy, 80 Hoenamu-ro, Yongsan-gu, Seoul 04346.

III. Terms of Payment

The Embassy shall pay the Supplier within seven (7) working days upon complete delivery of Embassy order.