



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul

REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea, is inviting companies to submit quotations for its procurement of a contract for the construction of external drainage work in the Chancery, in accordance with the “Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas,” as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed in **Annex A**. In addition to the quotation, interested suppliers should also submit drawing plans for the project. Incomplete submissions (*quotation without drawing plans or vice versa*) shall be ineligible.

The last day to submit quotations is Sunday, 14 December 2024, at 5:00 p.m. Interested suppliers may send their duly signed proposals to seoulpe@philembassy-seoul.com and pay attention to **Ms. Anna Gabriella E. Guinto**.

For further inquiries, please contact the Philippine Embassy at (02)788-2100/2101 ext. 142 for English or ext. 141 for Hangul.

The Embassy of the Philippines
Seoul, Republic of South Korea

08 December 2024

CONSTRUCTION OF EXTERNAL DRAINAGE WORK IN THE CHANCERY

Terms of Reference

The Embassy of the Republic of the Philippines intends to engage the services of a construction company to undertake the construction of a new external drainage work in the Chancery.

I. Background

When the renovation was still ongoing, the Contractor pointed out that the rainwater drainage pipe, which runs through from the rooftop area on the 5F down to the basement level at the basement lobby reception foyer, might be the source of the water leak as may be seen through the water stains in the ceiling panels in the Vice Consul's Office in Room 402 and Political and Economic Section in Room 302. The observation is logical since the two offices where the drainage pipe runs through are located. Also, all other possible sources of leaked rainwater during the rainy season have been exhausted, with the repair of embassy rooftop waterproofing in 2022, re-application of sealant/caulking between exterior wall tiles, and application of waterproofing in the exterior tiles during the recently completed embassy renovation project in August 2024.

Furthermore, upon inspection of the other existing rainwater drainage, the Contractor also pointed out that the other rooftop rainwater drainage pipe running through from the rooftop adjacent to the subject rainwater drainage is installed outside of the building, as opposed to the subject rainwater drainage pipe is installed inside the building. Since the Embassy has no record of its repair since its purchase, the Contractor and the Embassy can only assume that the existing external rainwater drainage water pipe was installed after the building was completed and was only constructed as a possible repair for the probably damaged internal rainwater drainage pipe.

II. Scope of Work

With the construction of external drainage in the Chancery, the Contractor shall do the following:

1. Close the existing rainwater drainage currently installed at the right-hand side of the building facing the Embassy along Gyeongridan-gil
2. Construction of the steel drainpipe, appropriate for the dimensions of the building
3. Installation and securing of steel drain on the side of the building
4. Cleaning and repair or replacement of exterior limestone wall tile, whichever is necessary upon inspection

5. Waterproofing at the rooftop portion for the new drainage hole for the new exterior drainpipe to secure from possible water leaking through the gaps
6. Rental of appropriate equipment necessary for the project

III. Supervision of Construction Works

The Contractor is responsible for overseeing the construction of the external rainwater drainage in accordance with the contract arrangements between the Embassy and the Contractor.

Prospective Contractors are allowed to conduct an ocular inspection by visiting the Embassy, provided they will coordinate with the Embassy's Property Officer for scheduling.

IV. Duration of Services

The Contractor shall complete and implement the scope of works until 31 December 2024 from receipt of the Notice to Proceed by the Contractor.

V. Approved Budget for the Contract

The approved budget for the contract is **Thirty-Five Million Seven Hundred Thousand Korean Won** (KRW 35,700,000) only, inclusive of VAT, and other applicable fees.

VI. Submissions

In addition to the quotation, interested contractors should submit drawing plans for the project.

VII. Terms of Payment

Payment will be made through bank transfer within seven (7) working days after the external rainwater drainage pipe is constructed.