



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul

REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea is inviting companies to submit quotations for its procurement of contract for the construction of the new infrastructure necessary for the Internet Protocol Private Branch Exchange (IP PBX), in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas", as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed on **Annex A**.

The last day for the submission of quotations is on 19 November 2022, at 5:00 p.m. Interested suppliers may send their duly signed quotations to **seoulpe@philembassy-seoul.com** and attention it to **Ms. Anna Gabriella E. Guinto**.

Furthermore, interested companies may set-up a schedule for an ocular inspection with Ms. Guinto to inspect the location for the installation.

For further inquiries, please contact the Philippine Embassy at telephone number (02)796-7387 ext. 312.

The Embassy of the Philippines
Seoul, Republic of South Korea

16 November 2022

CONSTRUCTION OF NETWORK INFRASTRUCTURE NECESSARY FOR IP PBX

The Embassy of the Philippines (“Embassy”) intends to engage the services of a reputable contractor (“Contractor”) for the construction of the new infrastructure necessary for the Internet Protocol Private Branch Exchange (IP PBX).

I. Background

The Embassy of the Philippines has been receiving complaints regarding the telephone service due to the volume of calls received on a daily basis. The current telephone system only has basic telephone features (e.g. transfer of outside call to a local number, call waiting only for the Telephone Operator’s phone line).

Upon inspection of prospective suppliers for IP PBX, the existing infrastructure cannot support the necessary hardware for the new telephone system.

II. Scope of Work

The Contractor shall be in charge of the construction of the necessary infrastructure, including materials, to support the upgrade of the Embassy’s telephone system to IP PBX in the following offices:

1. Lobby Reception (Basement)
2. Room 101
3. Room 102
4. Room 201 (Conference Room)
5. Room 202 (Sentro Rizal Hall)
6. Room 301
7. Room 302
8. Room 401
9. Room 402
10. Room 501 (Pantry)

III. Contract Period

The contract period shall cover thirty (30) days upon receipt of the Notice of Award (NOA).

IV. Approved Budget for the Contract (ABC)

The Approved Budget for the Contract (ABC) for the project is Eight Million Won (KRW 8,000,000) inclusive of all government taxes and other fees and charges.

V. Qualifications of the Service Provider

The Contractor should have the necessary eligibility, experience and expertise in the construction of network infrastructure with at least 5 projects in the past 5 years.

VI. Bill of Quantity

Item No.	Description	Unit	Quantity	Unit Price	Total Amount
1.	UTP Cable (CAT.5E)	M	2,300	0.00	0.00
2.	Server Rack Case (1800 M)	piece	1		

3.	GIGA Switching Hub (16 port)	piece	4		
4.	RJ45 Modular (CAT.5E)	piece	70		
5.	Square Molding (White)	piece	105		
6.	High Strength Molding (Grey)	piece	30		

VII. Terms of Payment

Payment shall be made based on the following schedule via bank deposit:

1. 15% - Upon signing of contract
2. 75% - Upon completion of project
3. 10% - Upon passing the final inspection

The above-cited terms of payment may be subject to negotiation and as allowed by the Philippine Procurement Law.

VIII. Warranty

The Contractor shall provide one (1) service warranty, including materials, to all hardware components of the newly-constructed infrastructure.