



Embassy of the Republic of the Philippines  
Pasuguan ng Pilipinas  
Seoul  
**REQUEST FOR QUOTATION**

The Philippine Embassy in Seoul, Republic of Korea is inviting companies to submit quotations for its procurement of back garage gate (vehicle and pedestrian) with automatic gate mechanism, in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas" as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed on **Annex A**. Aside from the quotation, interested companies are required to submit proposed gate design/s.

Incomplete submissions (*quotation without the submission of proposed gate design/s or vice versa*) shall be considered ineligible.

The last day for submission of quotations is on Tuesday, 11 October 2022 at 5:00 p.m. Interested suppliers may send their duly signed quotation at email address: **seoulpe@philembassy-seoul.com** and attention it to **Ms. Anna Gabriella E. Guinto**.

Interested suppliers may set-up a schedule for an ocular inspection with Ms. Guinto to check the actual dimensions of the back gate.

Should there be further inquiries, you may contact the Philippine Embassy at telephone number (02) 796-7387 ext. 312.

The Embassy of the Philippines  
Seoul, Republic of Korea  
05 October 2022

# Procurement of Back Garage Gate (Vehicle and Pedestrian) with Automatic Gate Mechanism

## Terms of Reference

The Embassy of the Philippines (“Embassy”) intends to engage the services of a Company (“Company”) specializing on gate construction and installation with automatic gate system for the back garage parking area of the Chancery.

### ***I. Background***

The back gate (for vehicle access) with automatic gate mechanism was constructed and installed on 2017. However, due to the weight of the gate, it was reported that the automatic gate system has occasionally failed, especially during the cold season.

However, on March 2022, the automatic gate system is no longer functioning despite several efforts to repair it. Since then, the magnetic lock was disengaged in order to allow manual opening and closing of the gate in the meantime. Nonetheless, due to the weight of the gate, the manual movement of the gate is not sustainable in the long run as the gate is increasingly wearing down due to constant forceful movement of the gate which results to occasional de-railing of the gate from its alignment.

### ***II. Scope of Work***

The Company shall be in charge of removing and disposing of existing gate (pedestrian and vehicle) and its parts, including the automatic gate system, and replace it with a complete set of new gates for pedestrian and vehicles with automatic gate system.

### ***III. Approved Budget for the Contract***

The Approved Budget for the Contract (ABC) is Twenty-Three Million Five Hundred Thousand Won (KRW 23,500,000), inclusive of all applicable fees and taxes.

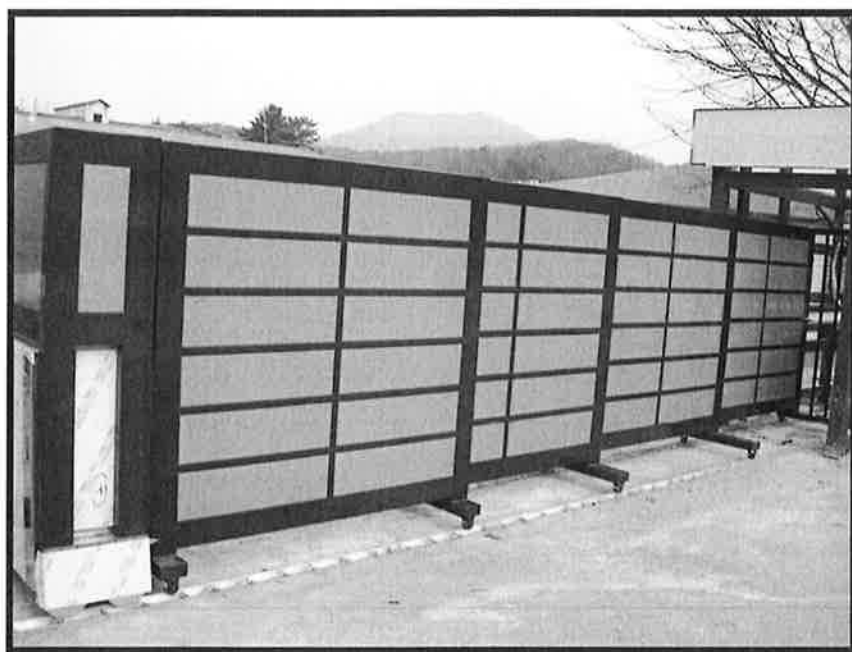
### ***IV. Bill of Quantity***

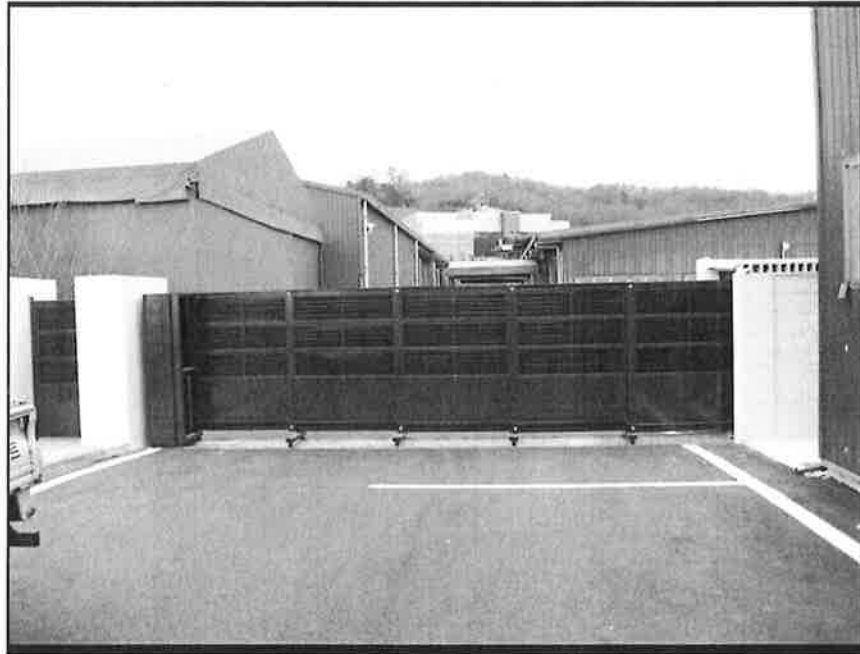
<b>Item No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>
1.	Construction of sliding gate (for vehicle access)	18.4	M <sup>2</sup>
2.	Installation of hanger guide	1	Set

3.	Construction of pedestrian gate (930x1900)	1	Set
4.	Handle and bar	2	Set
5.	Automatic gate machine and others	1	Set
6.	Gate white paper processing	1	Set
7.	Automatic gate machine	1	Set
8.	Transmission	1	Set
9.	Remote Controller	1	Set
10.	Limit switch	2	Set
11.	On/off switch	1	Set
12.	Alarm lamp	1	Set
13.	Motor box	1	Set
14.	Motor frame	1	Set
15.	Cableveyor	10	M
16.	Cable	20	M
17.	Cable guild	10	M
18.	Setting	1	M
19.	Removal of old gate	1	Lot
20.	Installation of new gate	1	Lot

#### V. **Gate Design**

The Embassy prefers the gate design to be closed/sealed type wherein the secured area inside the Embassy perimeter is not visible from the outside. Below are sample photos of the preferred design:





The gate color shall be finalized upon awarding of the contract and selection of final gate design.

**VI. Terms of Payment**

In consideration of the services required under this Terms of Reference, payment to the Company shall be made in the following breakdown. No claims for payment shall be processed and paid unless duly-supported with complete documents:

<b>Billing Particulars</b>	<b>Conditions / Requirements</b>
Down Payment (15%)	Upon signing of the contract, the Embassy shall pay the down payment equivalent to 15% of the contract price to the Company
2 <sup>nd</sup> Progress Payment (50% of contract price)	Upon finishing 50% of the required work (removal of old gates [pedestrian and vehicle] and accessory)
3 <sup>rd</sup> Progress Payment (35% of contract price)	Upon Final Acceptance of the Project

The above-cited terms of payment may be subject to negotiation and as allowed by the Philippine Procurement Law.

**VII. Warranty Period**

The Company shall provide one (1) year warranty, from the completion of the project, on the construction repairs made.