



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul

REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea is inviting companies to submit quotations for its procurement of one (1) brand new set of passenger elevator for the Chancery, in accordance with the “Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas”, as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed on **Annex A**. Aside from the quotation, interested companies are required to fill-out **Annex B**, which contains the checklist of technical specifications, and submit with the quotation. Incomplete submissions (*quotation without filled-out Annex B or vice versa*) shall be considered ineligible.

The last day for the submission of quotations is on Tuesday, 12 July 2022, at 5:00 p.m. Interested suppliers may send their duly signed quotations to seoulpe@philembassy-seoul.com and attention it to **Ms. Anna Gabriella E. Guinto**.

Furthermore, interested companies may set-up a schedule for an ocular inspection with Ms. Guinto to inspect the location where the new elevator shall be installed.

For further inquiries, please contact the Philippine Embassy at telephone number (02)796-7387 ext. 312.

The Embassy of the Philippines
Seoul, Republic of South Korea

05 July 2022

Procurement of One (1) Brand New Set of Passenger Elevator for the Chancery

TERMS OF REFERENCE

The Philippine Embassy intends to procure for the supply, delivery, dismantling, installation, and commissioning of one (1) unit of brand-new passenger elevator with brand new and appropriate material from a reputable Company.

I. Background

When the Embassy purchased the building on 20 May 2013, the building came with an elevator which was installed on 27 July 2006, prior to the procurement of the property. To ensure the safety of personnel and its clients, the elevator, which is already 15 years old, must be replaced. Hyundai Elevator, the company which maintains the elevator, and Yongsan-gu Office, who inspects the elevator every month, also recommended to replace the elevator.

II. Project Duration

The delivery of the brand-new set of passenger elevator shall be within six (6) months from receipt of the Notice to Proceed.

III. Technical Specification

The passenger elevator shall have the following minimum specifications and features:

| SPECIFICATIONS AND FEATURES | |
|------------------------------------|--------------------------------------------------------------|
| Location | Embassy of the Philippines, 80 Hoenamu-ro, Yongsan-gu, Seoul |
| Elevator Use/Model | One (1) Unit Passenger Lift |
| Capacity | 550 kg |
| Speed | 60 meters per minute |
| Traction Machine | H – Belt |
| Operation Mode | 2:1 Belt Driving |
| DIMENSION | |
| Car Size (W x D x H) | W 1250 mm x D 1150 mm x H 2500 mm |
| Hoistway (W x D) | W 1850 mm x D 1480 mm |
| Overhead | 4600 mm |
| Pit Depth | 1500 mm |
| Travel Height | 17,400 mm |
| CAR DESIGN | |
| Number of Stops | Five (5) |
| No. of Openings (Front) | Five (5) |
| Ceilings | Aluminum, Mirror Panel, Dimming PC Panel, LED Light |
| Walls | Hairline finished stainless steel sheet, Hairline |

| | |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Finished Steel Sheet, with hairline finished stainless steel type handrail at three (3) sides |
| Doors | Hairline finished steel/stainless steel sheet |
| Front Return Panel (FRP) | Hairline finished steel/stainless steel sheet |
| Door Opening | 800 mm |
| Floor | Decoration Tile |
| Door Type | Hairline finished steel/stainless steel sheet |
| Car Sill | Aluminum |
| Doors in all floors | Hairline finished steel/stainless steel sheet |
| Emergency light in car | 12 volt |
| Entrance Sill | Aluminum |
| Signals fixtures | Floor buttons, car position indicator, floor position indicator, direction arrows, door control buttons, emergency intercom button |
| Electric Power Supply | 380 x 220 volt |
| Electric Lighting Supply | 220 volt |
| Hoistway (W x D) | 1850 mm x 1480mm |
| Overhead | 4600 mm |
| SAFETY FEATURES | |
| Emergency Call/Intercom | Installed inside the elevator and can be activated in case of emergency to alert anyone nearby that someone in the elevator requires assistance. |
| Safety Brakes | Prevents the car from crashing to the floor should the main cable snap |
| Handrail | Included inside the elevator to provide support to the passenger if required |
| Emergency Lowering Device | In the event of a power failure, this device will be powered by the backup battery and will allow the passenger to choose a floor (only in the downward position). When the destination is reached the doors will open for the passenger to exit. |
| Emergency Lighting System | Provided in the elevator car and it shall automatically illuminate in the event of a main power failure. |
| Emergency Battery | Backup power will activate many of the safety features. This system is rechargeable with an automatic recharging system that automatically works when normal power functions are not available. |
| Door Interlocks | Installed at every door entrance. This feature is designed to prevent the operation of the elevator unless the hoist way door is closed and locked and to prevent the opening of the hoist way door from the landing unless the elevator car is within |

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| | the landing zone. |
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IV. Approved Budget of the Contract

The approved budget of the contract is Forty-Four Million Six Hundred Korean Won (KRW 44,600,000.00).

V. Scope of Work

The Company shall be responsible of the following:

1. Dismantling and disposing of the existing/old passenger elevator;
2. Supplying and installing one (1) passenger elevator at the Philippine Embassy
3. Testing and commissioning

VI. Warranty

1. Must provide initial load testing
2. At least one (1) year warranty on parts and service
3. Warranty will start upon completion of the project

VII. Terms of Payment

Payment (VAT exclusive) shall be made based on the following schedule via bank deposit:

1. 40% - Upon removal of old/current elevator
2. 40% - Upon installation of new elevator
3. 20% - Upon passing the inspection of newly installed elevator

The above-cited terms of payment may be subject to negotiation and as allowed by the Philippine Procurement Laws.

ANNEX B**CHECKLIST OF TECHNICAL SPECIFICATIONS**

| SPECIFICATIONS AND FEATURES | | Y/N | Remarks |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------|
| Location | Embassy of the Philippines, 80 Hoenamu-ro, Yongsan-gu, Seoul | | |
| Elevator Use/Model | One (1) Unit Passenger Lift | | |
| Capacity | 550 kg | | |
| Speed | 60 meters per minute | | |
| Traction Machine | H – Belt | | |
| Operation Mode | 2:1 Belt Driving | | |
| DIMENSION | | | |
| Car Size (W x D x H) | W 1250 mm x D 1150 mm x H 2500 mm | | |
| Hoistway (W x D) | W 1850 mm x D 1480 mm | | |
| Overhead | 4600 mm | | |
| Pit Depth | 1500 mm | | |
| Travel Height | 17,400 mm | | |
| CAR DESIGN | | | |
| Number of Stops | Five (5) | | |
| No. of Openings (Front) | Five (5) | | |
| Ceilings | Aluminum, Mirror Panel, Dimming PC Panel, LED Light | | |
| Walls | Hairline finished stainless steel sheet, Hairline Finished Steel Sheet, with hairline finished stainless steel type handrail at three (3) sides | | |
| Doors | Hairline finished steel/stainless steel sheet | | |
| Front Return Panel (FRP) | Hairline finished steel/stainless steel sheet | | |
| Door Opening | 800 mm | | |
| Floor | Decoration Tile | | |
| Door Type | Hairline finished steel/stainless steel sheet | | |
| Car Sill | Aluminum | | |
| Doors in all floors | Hairline finished steel/stainless steel sheet | | |
| Emergency light in car | 12 volt | | |
| Entrance Sill | Aluminum | | |
| Signals fixtures | Floor buttons, car position indicator, floor position indicator, direction arrows, door control buttons, emergency intercom button | | |
| Electric Power Supply | 380 x 220 volt | | |

ANNEX B

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|---------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| Electric Supply | Lighting | 220 volt | | |
| Hoistway (W x D) | | 1850 mm x 1480mm | | |
| Overhead | | 4600 mm | | |
| SAFETY FEATURES | | | | |
| Emergency Call/Intercom | | Installed inside the elevator and can be activated in case of emergency to alert anyone nearby that someone in the elevator requires assistance. | | |
| Safety Brakes | | Prevents the car from crashing to the floor should the main cable snap | | |
| Handrail | | Included inside the elevator to provide support to the passenger if required | | |
| Emergency Lowering Device | | In the event of a power failure, this device will be powered by the backup battery and will allow the passenger to choose a floor (only in the downward position). When the destination is reached the doors will open for the passenger to exit. | | |
| Emergency Lighting System | | Provided in the elevator car and it shall automatically illuminate in the event of a main power failure. | | |
| Emergency Battery | | Backup power will activate many of the safety features. This system is rechargeable with an automatic recharging system that automatically works when normal power functions are not available. | | |
| Door Interlocks | | Installed at every door entrance. This feature is designed to prevent the operation of the elevator unless the hoist way door is closed and locked and to prevent the opening of the hoist way door from the landing unless the elevator car is within the landing zone. | | |