

**ADVISORY**

**EMBASSY OF THE PHILIPPINES  
IN THE REPUBLIC OF KOREA**

주한 필리핀 대사관 • 80 Hoenamu-ro, Yongsan-gu, Seoul 04346



AD-MTD-041122-36

**ADVISORY AND GUIDELINES ON THE CONSULAR OUTREACH IN DAEGU**

April 29, 2022 (09:00 A.M. to 08:00 P.M., KST)

April 30, 2022 (09:00 A.M. to 12:00 N.N. KST)

**Plaza Hall, 5F, Grand Daegu Hotel  
305 Dongdaegu-ro, Suseong-gu, Daegu**

The Philippine Embassy wishes to inform the Filipino public that it will conduct a Consular Outreach Mission from April 29, 2022 (Friday, 09:00 AM to 08:00 PM) to April 30, 2022 (Saturday, 09:00 AM to 12:00 NN) at the Plaza Hall, 5F, Grand Daegu Hotel, 305 Dongdaegu-ro, Suseong-gu, Daegu.

The Embassy will render consular services including processing of passport applications and renewals, civil registrations, notariats, travel documents, NBI clearances, Embassy IDs and other certifications. Representatives from POLO, OWWA and Pag-Ibig will join the consular team to provide information on labor, welfare assistance, and other services.

The following guidelines shall be observed:

1. All applicants are required to observe appropriate **health protocols** and social distancing measures.
2. For **passport-related transactions**, appointment slots may be obtained at <https://www.passport.gov.ph/> (choose and click under *site* "Daegu Outreach") beginning 22 April 2022. There will be 150 slots opened on April 29, and 45 slots on April 30.
3. Senior citizens (60 years-old and above); minors who are 7 years old and below accompanied by an adult parent/guardian; persons with disabilities; pregnant women; and those with valid emergencies (such as death of a family member, medical emergency) or urgent need to travel, may be accommodated as **walk-in applicants**.
4. For transactions related to **notarial services** (i.e., Certificate of Natural Born, Certificate of Philippine Driver's License, Embassy ID, Dual Citizenship) and **civil registry services** (i.e., Report of Birth, Affidavit of Paternity and Use of Surname of the Father, Report of Marriage, LCCM/Marriage License, Travel Document), please obtain a slot at <https://bit.ly/3rgsn0h> beginning 18 April 2022.

- a. **All requirements (original and photocopies; for passports, only photocopies are required) must be sent by mail to the Philippine Embassy on or before 24 April 2022 at the address below to allow for pre-processing and same day release of documents for consularization in Daegu:**

Philippine Embassy in Seoul, Republic of Korea  
80 Hoenamu-ro, Yongsan-gu, Seoul  
Postal Code: 04346

- b. All applicants will receive an email from the Philippine Embassy should you lack other requirements and/or there is a discrepancy in your submitted documents.
  - c. **All applicants for dual citizenship** may take their oath on April 29, 2022 (Friday) at 1:00 PM to 2:00 PM, and on April 30, 2022 (Saturday) at 12:00 NN to 1:00 PM. Applicants are required to arrive at the consular outreach site in the morning for preparation of documents.
5. A consular **checklist of requirements** may be found at <http://www.philembassy-seoul.com/consular.asp>, while **blank forms** may be found at <http://www.philembassy-seoul.com/forms.asp>.
  6. For inquiries, you may email us at the following:  
Passport – [passport@philembassy-seoul.com](mailto:passport@philembassy-seoul.com)  
Notarial – [notarials@philembassy-seoul.com](mailto:notarials@philembassy-seoul.com)  
Civil Registry – [civilregistries@philembassy-seoul.com](mailto:civilregistries@philembassy-seoul.com)  
ATN – [atn@philembassy-seoul.com](mailto:atn@philembassy-seoul.com)

The Philippine Embassy shall release further updates on the Overseas Voting to be conducted in Daegu as soon as the relevant details and approvals have been obtained from the COMELEC and the DFA.

Thank you.

10 April 2022.